

ST. LAURENCE CATHOLIC CHURCH

2025-26 FAITH FORMATION

***HEALTH, SAFETY, AND ENVIRONMENT
POLICIES & PROCEDURES TRAINING***

TEST INSTRUCTIONS

1. ANSWERS TO THE TEST ARE FOUND IN THE HEALTH, SAFETY AND ENVIRONMENT POLICY & PROCEDURES ATTACHED.
2. SECTIONS OF THE POLICY WHERE ANSWERS ARE TO BE FOUND PRECEDE EACH TEST QUESTION.
3. FILL IN THE BLANKS FOR EVERY TEST QUESTION.
4. RETURN THE COMPLETED TEST TO THE PROGRAM COORDINATOR IN THE FAITH FORMATION OFFICE **(KEEP THE POLICY FOR YOUR OWN RECORDS)**.

HEALTH, SAFETY AND ENVIRONMENT POLICY & PROCEDURES

TRAINING TEST

NAME: _____ DATE: _____

INSTRUCTIONS:

1. Fill in the blanks for every test question.
 2. Answers to the test are found in the attached Health, Safety and Environment Policy.
 3. Return the completed test to the Program Coordinator in the Faith Formation Office (Keep the attached policy for your reference).
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- 2.2 If an individual in any classroom setting is diagnosed with a serious contagious disease (tuberculosis, meningitis, etc.) which may pose a serious health risk to others, _____ will be notified in a timely manner.
 - 2.3 We are asking parents to respect the health and well-being of other individuals in the program and refrain from sending students with _____, _____, _____, and _____ to class.
 - 2.4 If the student needs routine medications, they should be administered _____ or _____ class.
 - 2.5 If any individual is suspected of drug or alcohol abuse, immediate notification will be made to the _____, who will notify the Director of Faith Formation and the Parish Administrator.
 - 2.5 There is a _____ tolerance policy for possession of illicit and illegal drugs on St. Laurence Catholic Church property.
 - 2.6 Any staff member or catechist who suspects a child to be the victim of child abuse MUST notify _____. The staff or catechist should also notify the - _____, who will notify the Director of Faith Formation and the Parish Administrator.
 - 2.7 Should a catechist become aware of a situation where a child may be contemplating suicide or inflicting injury to himself or herself, the catechist must bring the child directly to the _____.
 3. A crisis or emergency is defined as any event that may disrupt the _____.

3.1 The order of emergency notification should be:

- 1) _____
- 2) _____
- 3) Director of Faith Formation, Parish Administrator, Director of Facilities, & Clergy

3.2 What three items are useful to alert others to emergency: _____, _____, & _____.

3.3 St. Laurence Faith Formation program/classes will notify closure/cancellation via _____, _____, and if possible, _____.

3.4.1 It is very important to tell the emergency response units _____ and when feasible that you call from a land line to help emergency personnel in tracking of location:

St. Laurence Ave Maria Center
3103 Sweetwater Blvd, 77479

3.4.2 When a fire alarm sounds, catechists must gather their students and lead them in an orderly manner, single file to the _____.

I teach in Room _____ and I evacuate to _____.

3.4.2 Catechists are expected to carry the _____ and a _____ with them at all times during an evacuation.

3.4.3 For weather watch/warning, students and catechists will be asked to move to the _____ of the building away from windows and into _____.

I teach in Room _____ and I evacuate to _____.

3.4.4 The three strategies that could be used in an active shooter event: _____, _____, & _____.

4.1.2 In each room, a map is posted that details the _____ and _____ as well as the gathering place outside the building.

4.1.3.3 If a child has not been picked up after a program class dismisses, please bring the child to _____ so that the parent can be notified.

4.2.1 All persons are required to cross the street at the _____.

4.2.3 Describe the arrival/dismissal program for the program you are volunteering for:

4.2.4 It is the policy of St. Laurence that staff and catechists _____ transport students in their personal vehicles.